आयुक्त का कार्यालय, सीमा शुल्क (निवारक), जामनगर
Office of the Commissioner of Customs (Preventive),
Jamnagar
राजकोट जामनगर हाईवे,
Rajkot Jamnagar Highway, Jamnagar – 361 001
Phone: (0288) 2772701 Fax: (0288) 2772702
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:: Office Order ::

Subject: Re-constitution of the Internal Complaint Committee (ICC) under Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013 of Jamnagar, Customs (Prev.), Commissionerate.

An internal committee for the jurisdiction of the Commissioner of Customs (Prev.), Jamnagar Commissionerate, was constituted vide Office Order dated 15.09.2025 issued vide F.No. II/(27)/8/2022-Estt in pursuance to DOPT OM No. 11013/3/2009-Estt.(A), dated 21.07.2009 as well as Honorable Supreme Court decision in the case of Vishakha & Others vs State of Rajasthan & Others (AIR 1997 SC 3011) for prevention of sexual harassment of women in work places. The basic aim of the said Complaints Committee is to look into the complaint of sexual harassment of Women at the work place.

2. Consequent upon transfers of some committee members and posting of some new officers in this Commissionerate, the following officers are nominated as Presiding Officer/Members of the Complaints Committee, as required under the aforesaid judgment of the Hon'ble Supreme Court and the "Code of Conduct" formulated by National Commission for Women:

Sr. No.	Post held	Name and Designation of the Officers
1	Presiding Officer	Smt. Isha Dwivedi, Superintendent, CD Bhavnagar
2	Member	Sh. Ashish Gahalawat, Inspector (Administration) (By Post)
3	Member	Sh. Devender Kumar, Inspector (Vigilance) (By Post)
4	Member	Ms. Dave Dipalee Bharatbhai, Havaldar (HQ, Account)
5	Member	Ms Priyanka Yadav, Havaldar, (HQ, Dispatch)
6	Member	Smt. Kalpanaben K. Bhardiya (NGO)

3. The Complaints Committee, shall meet, at least once every quarter or as and

when required, to discuss various issues concerning women and steps required to be taken for redressal of grievances, if any. The Committee shall also initiate necessary measures to ensure appropriate working conditions, to promote health and hygiene among women so that women employees do not remain in a disadvantageous position. The Committee shall also organize special programs/ seminars for the betterment of the women employees.

4. The Complaints Committee shall submit an Annual Report in each calendar year to the undersigned for publishing within the Annual Report in which the following information should contain:

- No. of complaints received
- No. of complaints disposed off
- No. of cases pending for more than 90 days
- No. of workshops/ awareness program carried out.
- No. of action taken by the employer

5. The Additional Commissioner (P&V), Customs (Prev.), Jamnagar will coordinate the working and proceedings of the Committee.

6. This is issued with the approval of the Commissioner, Customs (Prev.), Jamnagar.

Digitally signed by
Amit Kumar Singh
Date: 20-07-2026
11:22:10

(अमित कुमार सिंह)
अपर आयुक्त (कार्मिक एवं सतर्कता)
सीमा शुल्क (निवारक), जामनगर

Copy to:

1. The Chief Commissioner of Customs, Gujarat Zone, Ahmedabad.
2. All Members of the Committee.
3. The Additional Commissioner (P&V), Customs (Prev.), Jamnagar
4. The Deputy/Assistant Commissioner, Customs Division-Jamnagar/Bhavnagar/Porbandar,CH-Sikka/Okha/Pipavav/RSEZ/ICD Morbi, for kind information please.
5. Notice Board/Guard file.