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सीमाशुल्क भवन, मुन्दा बंदरगाह, कच्छ, गुजरात- 370 421  
OFFICE OF THE PRINCIPAL COMMISSIONER OF CUSTOMS:  
CUSTOM HOUSE, MUNDRA PORT, KUTCH, GUJARAT- 370 421  
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**Public Notice No.- 02/ 2017-18**

**Subject:** Procedure for dealing with "shipping bill copies" consequent to doing away of "Exchange Control Copy" and "Export Promotion Copy" of shipping bill vide Board Circular No 55/ 2016-Cus, dated 23rd November, 2016; reg.

Attention of the Importers, Exporters, General Trade, Port Terminal Operator, Shipping Lines / Shipping Agents, CFSs coming under the jurisdiction of Mundra Commissionerate and all other stakeholders is invited to Board Circular No 55/ 2016-Cus, dated 23rd November, 2016 and various other decisions communicated through various Public Notices issued from time to time for smooth clearing of export consignments and to reduce dwell time of export.

2. The relevant Para of said Board Circular No 55/ 2016-Cus, dated 23rd November, 2016 is reproduced below for reference:

**Shipping Bill (Exchange Control copy and Export Promotion copy)**

After the Appraiser grants LEO (Let Export Order) in the system, printout of the Shipping Bill is generated by the system in triplicate i.e. (i) Customs copy (ii) Exporter's copy and (iii) Exchange Control Copy. The fourth copy namely the Export Promotion Copy is generated after submission of EGM. Further, with regard to Shipping Bill:

- a. Detailed copy of the Shipping Bill is not required by the Authorised Dealer. It is enough if a summary copy is printed.
- b. CBEC provides copies of digitally signed Shipping Bills to DGFT.
- c. The data of Shipping Bill is integrated with EDPMS (Export Data Processing and Monitoring System) of RBI.

In the light of the above, printing of the Exchange Control copy and Export Promotion copy of the Shipping Bill does not serve any useful purpose.

3. It has been represented by Mundra Custom Broker Association that consequent to doing away of "Exchange Control Copy" and "Export Promotion Copy" of Shipping Bill vide Board Circular No 55/ 2016-Cus, dated 23rd November, 2016, only two copies of Shipping Bill (SB) remains i.e. (i) Customs Copy and (ii) Exporter Copy. Customs copy of SB is retained by Customs after issue of Let Export Order (LEO). "Exporter Copy of SB" is handed over to Exporter, who in-turn handover the same to shipping line as proof of "Customs clearance". It was also informed that "Exporter Copy of SB" handed over to shipping line is again submitted to Customs by shipping lines as part of Export General Manifest (EGM).

4. It has been represented by Mundra Custom Broker Association that due to submission of "Exporter copy" of SB to shipping line, no copy of SB is available with them for their record, audit and various other business purposes. F. No. 5/22-Gen-38/2015-16/AM(X)/(Part-I) 2

5. It is noticed that in the case of SB processed in the system (other than manual clearances), all the details relating to clearances including LEO details are available in the system and can be referred to / used. Therefore, no useful purpose is served in retaining "Customs Copy" of SB by Customs.

6. Therefore, it is decided that following procedure should be followed on dealing with Shipping Bill (SB) consequent to doing away of "Exchange Control Copy" and "Export Promotion Copy" of shipping bill vide Board Circular No 55/ 2016-Cus, dated 23rd November, 2016;

Contd. 2/-

- I. Customs will not retain "Customs copy" of SB at the time of issue of LEO
  - II. "Customs copy" of SB should be submitted by exporter to shipping line as proof of "Customs clearance". This "Customs Copy of SB" handed over to shipping line will be submitted by shipping lines to Customs as part of Export General Manifest (EGM)
  - III. Exporter may retain "Exporter Copy" of LEO for their record / future reference / post audit etc.
7. Difficulty, if any may be brought to the knowledge of respective Deputy / Assistant Commissioner.

पी वी आर रेड्डी  
(पी व्ही आर रेड्डी)  
(P. V. R. REDDY)

प्रधान आयुक्त/Principal Commissioner

F. No. VIII/48-02/PN/AG/CHM/2017-18

Date: 05.04.2017

Copy to:

1. The Chief Commissioner of Customs, Gujarat Zone, Ahmedabad.
2. The Principal Commissioner of Customs, Ahmedabad.
3. The Commissioner of Customs, Kandla/Jamnagar.
4. The Additional Commissioners, Custom House, Mundra.
5. All Deputy/ Assistant Commissioners, Custom House Mundra.
6. The Shipping Agents Association, Mundra.
7. The Customs Brokers Association, Mundra
8. The Container Freight Station Association, Mundra.
9. The Old Mundra Port Users Association, Mundra
10. M/s MICT, Terminal, Mundra.
11. M/s Adani Port & Special Economic Zone Ltd., Mundra.
12. Notice Board/Guard File.
13. EDI Section for uploading on the website