



आयुक्त कार्यालय, सीमा शुल्क (निवारक) जामनगर

OFFICE OF THE COMMISSIONER OF CUSTOMS (PREV.) JAMNAGAR

सीमा शुल्क भवन, विक्टोरिया ब्रिज के पास, जामनगर-राजकोट राजमार्ग, जामनगर - ३६१००१

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F.No. GEN/EDI/Misc/165/2023-Sys

Date : 07.02.2025

PUBLIC NOTICE NO. 11/CCP/JMR/2025

Sub: Streamlining the process and expediting assessment in FAG - reg.

Attention of Importers, custom brokers, and all other stakeholders is invited towards various circulars issued by CBIC on Faceless Assessment to streamline the process and expedite assessment in FAG.

2. During the course of the Faceless Assessment, instances have been observed where owing to the non-submission of complete information and documents at the time of filing the Bill of Entry (BE), queries were required to be raised, which resulted in a slower pace of assessment and clearance of the consignment. It is also noticed that some required documents are not uploaded on e-Sanchit or are not legible, leading to a situation where the Appraising/Assessing Officer cannot view/read the document and is thus compelled to raise a query.

3. In this regard, Trade is advised to adhere to the following general instructions for faster assessment and clearance of the goods in Faceless Assessment: -

- i) Ensure that legible copies of all supporting documents are uploaded in eSanchit.
- ii) Ensure that after uploading the documents in eSanchit, they are properly linked with the concerned Bill of Entry, by tagging IRN with the corresponding Bill of Entry for all documents.
- iii) As far as possible always upload the Catalogue/Technical Write-up/End use/Product Data Sheet/User Manual, etc. along with picture of the goods which will help the FAGs in verification of self-assessment.
- iv) Documents in support of declared value such as previous Bills of Entry, Purchase Order/Contract, Remittance Copy etc. whichever is available may be uploaded to assist the proper officer in verification of assessment.
- v) Whenever duty exemption is claimed under any exemption notification, the conditions of duty exemption should be carefully studied and compliance documents must be uploaded. Also, it must be ensured that the goods squarely falls under the category of goods on which such exemption is allowed.
- vi) If the importation of goods requires Registration under certain Acts/Rules, the same must be completed before filing the Bill of Entry and a copy of required certificate should be uploaded in eSanchit.
- vii) Compliance of BIS Standards and uploading necessary registration certificate is very essential for safeguard of country from importation of spurious goods. Importers/CBs are requested to visit the website bis.gov.in and ensure that they have necessary certification, before filing of Bills of Entry.
- viii) The Government has introduced monitoring mechanism on import of Steel, Chips, Non-Ferrous Metals, Paper and Coal. The Importers and CBs are requested to submit the mandatory information on the designated websites before filing of Bills of Entry and upload the documents in eSanchit.

- ix) First time importers are required to submit KYC documents in terms of CBIC Circular No. 02/2018-Customs dated 12.01.2018. It is advisable that this process may be completed well in advance.
- x) While uploading the documents on eSanchit, Trade and Customs Broker are requested to select the correct code for the documents which is helpful in verification by the proper officer.
- xi) Whenever a query is seeking specific information/document, it should be replied with relevant and specific answer providing information/documents sought therein. Frivolous replies result in repeated query.
- xii) It has been observed that a few importers who intend to avail benefit of deferred duty payment are not authenticating their Bills of Entry using the one time password (OTP) sent to their registered e-mail. In such cases the proper officer is unable to give OOC of such Bills of Entry and is compelled to raise query requesting the importer to authenticate the BE. Therefore, such instances may be avoided by ensuring that all Bills of Entry where such facility of deferred duty payment has been intended are duly authenticated.
- xiii) While filing a BE for "provisional assessment" under Section 18 of the Customs Act, 1962 due to pending SVB investigation or for any other reasons, it is requested that proper reason for opting provisional assessment must be mentioned. If a declaration giving these reasons are also uploaded in eSanchit, that will be of added advantage at the time of finalization of assessment.
- xiv) Wherever preferential rate of duty is claimed based on Country of Origin Certificate, and BE is facilitated by RMS for OOC, in order to avoid query, it is advised that goods registration should be done only after getting the CO certificate defaced by TSK/officer concerned.

4. The list of documents required to be uploaded varies as per the imported goods. Assessing group-wise list of documents that are generally required to be uploaded are listed in Annexure 'A' of this PN. However, it may be noted that the provided list is not exhaustive. The importer may be required to upload additional documents depending on the nature of imported goods and the necessity of assessment. Further, the Assessment Officer may ask for additional documents if he finds necessary for Assessment.

5. The Trade is requested to bring the issues of delay and unwarranted queries to the notice of the concerned ADC/JC in charge of the assessing group. The Customs Broker and Importers are requested to file a Bill of Entry in advance after uploading all mandatory documents on e-Sanchit which are required for assessing the item imported in the proper column with a specific name of the document to avoid query and in order to expedite clearance of goods. Trade is also requested to give a specific reply to the query.

6. Difficulty, if any, faced in implementing the said Public Notice may be brought to the notice of the Additional/Joint Commissioner, Customs (Prev.) Jamnagar.

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(DHIRENDRA LAL)
Commissioner of Customs
Customs (Prev.) Jamnagar

Copy to:

1. The Chief Commissioner of Customs, Customs Gujarat Zone, Ahmedabad.
2. The Principal Commissioners/ Commissioners, Customs Ahmedabad / Kandla / Mundra.
3. All Additional / Joint Commissioners, Customs (Prev.) Jamnagar.
4. All jurisdictional Deputy/Assistant Commissioners, Customs (Prev.) Jamnagar
5. Trade Associations / Custom Brokers Associations.
6. Deputy Commissioner (Systems) for uploading on Zonal website.

Annexure-A to Public Notice No. 11/CCP/JMR/2025

A. Apart from mandatory documents like Invoice, Packing List and Bill of Lading following documents are required to be uploaded, wherever applicable,

1. Country of Origin Certificate.
2. Duly filled Section-I, II and III of Form-1, if the Preferential Rate of Duty is claimed based on RVC content of the originating goods.
3. Order in Original issued by SVB where buyer and supplier are related.
4. Copy of Shipping Bill and reversal of export benefits claimed during export wherein the re-import notification benefit is claimed.
5. BIS registration certificate wherein goods fall under the mandatory requirement of BIS.
6. LMPC Certificate under the Legal Metrology Act, 2008 and Legal Metrology (Packaged Commodity) Rules, 2011, for the goods falling under the purview of LMPC Rules, 2011.
7. Documents like, RCMC, AEPC, EPCH, MTCTE, Concessional Duty Certificate from relevant organization, etc. wherever the condition of duty exemption notification requires submitting such documents.
8. Special Import Licence for prohibited/restricted goods.
9. High Sea Sale Agreement along with sale invoice wherever such sale has occurred.
10. Registration Certificate from CPCB/SPCB for fulfilling Extended Producer Responsibility (EPR), wherever it is mandatory.

B. Apart from the above, list of documents that are required to be uploaded, if applicable:

1. Valid test Report or previous test report in case of import of Gypsum and Petroleum Products.
2. Challan evidencing return of Export Incentive in case of Re-export, copy of shipping bills.
3. Import Permit/ Registration Certificate wherever applicable.
4. Declaration of Category of Hazardous goods
5. Certificate of Analysis
6. Petroleum and Explosives Safety Organization (PESO) Certificate, wherever required.
7. Form-G under Fertilizer (Control) Order, 1985 for import of bio-stimulants.
8. MoEF Licence /Import Permit wherever applicable.
9. MSDS/ Technical data sheet of supplier
10. End-use certificate /Reasons for non-applicability of EPR under PWM 2022.

C. Importers and Custom Brokers are advised to comply with the instructions contained in Board Circular No. 55/2020-Cus dated 17.12.2020 and submit the documents enlisted in the Annexure of the said circular, to avoid query during assessment.

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